

Parle Tilak Vidyalaya Association's  
**SATHAYE COLLEGE (JUNIOR COLLEGE)**  
VILE PARLE (EAST), MUMBAI – 400057.

**F.Y.J.C. ARTS / SCIENCE / COMMERCE / HSVC**  
**ADMISSION - 2024-2025**

**Guidelines to fill up the Online Admission Form**

**Step-1:** The eligible student for FYJC admission who's name are appeared in the merit list should purchase the college prospectus (Login ID and Password) first from College Gymkhana, Ground Floor.

**Step-2:** After that, Student should go to **Sathaye College website** [www.sathayecollege.edu.in](http://www.sathayecollege.edu.in) => **Student Section => Online Form => FYJC Admission Form 2024-25.**

**Step-3:** Then click on **"Go To Login"** button appeared on the bottom of the screen. Now enter the Login and Password which is given in the College Prospectus and click on the login option for successfully login to the system.

**Step-4:** After login, student will see the procedure of filling the FYJC admission form page. Student should read the process of filling of admission form and then only start to filling the admission form.

**Step-5:** After that student will see the Terms and Conditions page. Here student has to read it carefully and then click on **"Accept"** button to proceed further.

**Step-6:** Select Course level **Junior College** and submit the same.

**Step-7:** This is Personal Details Page, here student needs to enter his / her Personal Details Such as First Name, Middle Name, Last Name (English and Marathi), Caste Category, Date of Birth & Place of Birth, Email and Gender etc. (Please note that all the red mark fields are mandatory). Put you're the Govt. Online Admission Part-I Form No., Updated Aadhar Card Number, Student Saral ID Number ( available in the School Leaving Certificate), Correct Mobile Number of Parent and Student, Once the student completes filling all the personal details then they need to click on **"Save and Next Button"**. (Please note that all the red mark fields are mandatory).

**Step-8:** Next page is Address Details Page, here student needs to fill his / her Personal or Local address. Once the student completes filling the personal details then he/she need to click on **"Save and Next Button"**. If both addresses are same then click on "Same as Permanent Address" option present on screen. Once student complete filling the address details form then click on **"Save and Next Button"**.

**Step-9:** Next page is Photo and Signature Page, here student needs to upload his/her Photo and Signature. Click on the Upload Photo and Upload Signature button and select the valid file. Once you complete uploading photo and signature then click on **"Save and Next Button"**. (Note: photo size should be max 500kb and Signature size should be max 300kb).



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**Step-10:** Next page is Last Qualifying Details Enter your Last qualified exam details (10<sup>th</sup> Examination) Click on “**Save and Next**” Button to proceed further.

**Step-11:** Next page is Subject Selection, here student will select the subject. It is mandatory for students to select all subjects carefully. Subject allocation will be as per the merit and availability of seats.

**Step-12:** After completion of form filling, then click on ‘**PREVIEW APPLICATION**’ button to check all the details entered by student in the form are correct. If any correction is needed then, please make the necessary changes and then only click on ‘**CONFIRM APPLICATION**’ button and **take a printout of the admission form and submit the same when the student’s name appears in the merit list.**

**Documents Required for admission are as follows**

- a) Sathaye College Admission Form
- b) Govt. Online Admission Part-I & Part-II Form
- c) Original & Photocopy S.S.C. Marksheet
- d) Original & Photocopy of the Caste Certificate (if applicable)
- e) Original & Photocopy of the Non Creamy Layer Certificate (if applicable)
- f) Original & Photocopy of the School Leaving Certificate / T.C.
- g) Photocopy of the updated Aadhar Card

Date : 15.06.2024



  
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